



Memorandum

To: Mayor Biss and Members of the City Council
From: Luke Stowe, City Manager
Subject: Weekly City Manager's Update
Date: April 25, 2025

STAFF REPORTS BY DEPARTMENT

Weekly Report for April 21, 2025 – April 25, 2025

City Manager's Office

Monthly Financial Report
FY 2025 Q1 Cash and Investment Report

Community Development

Weekly Zoning Report
Weekly Field Inspection Report

Health Department

Weekly Health Department Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

**STANDING COMMITTEES OF THE COUNCIL &
MAYORAL APPOINTED BOARDS, COMMISSIONS & COMMITTEES**

Monday, April 28, 2025

4:15 PM: [Referrals Committee](#)

4:30 PM: [Administration & Public Works Committee](#)

4:45 PM: [Planning & Development Committee](#)

5:00 PM: [City Council](#)

7:00 PM: [82nd City Council Swearing-In Ceremony](#)

Tuesday, April 29, 2025

No Meetings

Wednesday, April 30, 2025

No Meetings

Thursday, May 1, 2025

9:00 AM: [Reparations Committee Meeting](#)

Friday, May 2, 2025

No Meetings

Check the City's Calendar for updates:

[City of Evanston - Calendar](#)

City of Evanston Committee Webpage:

[City of Evanston – Boards, Commissions and Committees](#)



Memorandum

To: Luke Stowe, City Manager
From: Hitesh Desai, CFO/City Treasurer
Subject: March 2025 Monthly Financial Report
Date: April 25, 2025

Please find attached the financial statements as of March 31, 2025. The Financials below are unaudited.

If there are any questions on the attached report, please contact me by phone at (847) 448-8082 or by email: hdesai@cityofevanston.org. For additional financial reports, please visit: <https://www.cityofevanston.org/government/transparency/budget-financial-reports>

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Hitesh Desai, Treasurer of the City of Evanston, hereby affirm that I have reviewed the March 31, 2025 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Hitesh Desai, Treasurer

Section 1 – Cash and Fund Balance Summary

Table 1 shows the ending fund and cash balances for each Fund as of March 31, 2025. The figures in Table 1 are based on Preliminary FY 2024 ending fund and cash balances, which are subject to change after the completion of the FY 2024 annual audit. The annual audit is being conducted by Sikich, LLP from January through June 2025 with a final Annual Comprehensive Financial Report (ACFR) being issued in late June 2025.

Cash balance represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. Fund balance includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses. All monthly fund and cash balances are unaudited.

*Table 1
FY 2025 Cash and Fund Balance Summary (as of March 31, 2025)*

Fund #	Fund	Revenue	Expense	Net	Fund Balance	Cash Balance
100	General	44,299,735	40,292,206	4,007,530	52,413,551	49,040,422
170	American Rescue Plan	193,862	579,656	(385,793)	(7,945,611)	15,333,122
175	General Assistance	564,035	318,208	245,827	1,462,552	1,462,775
176	Human Services	969,707	746,877	222,830	1,681,805	1,667,775
177	Reparations	824,190	292,910	531,279	676,294	676,294
178	Sustainability	181,515	72,922	108,593	1,353,533	1,088,146
180	Good Neighbor	3,691	114	3,577	1,057,312	1,057,311
185	Library	4,471,276	2,587,782	1,883,494	7,495,913	7,488,579
186	Library Debt Service	288,473	-	288,473	291,254	291,254
187	Library Capital Improvement FD	693,564	-	693,564	0	0
200	MFT	958,611	247,719	710,893	7,805,842	7,500,976
205	E911	213,540	320,441	(106,901)	1,085,810	873,526
206	Foreign Fire Insurance	-	-	-	-	-
210	Special Service Area (SSA) #9	287,072	-	287,072	301,156	301,155
215	CDBG	1,359	75,297	(73,938)	(14,615)	(14,615)
220	CD Loan	6,765	-	6,765	349,439	349,440
235	Neighborhood Improvement	82	-	82	23,563	23,564
240	Home	7,106	9,646	(2,540)	34,790	34,790
250	Affordable Housing	350,064	246,790	103,273	4,327,490	4,495,834
320	Debt Service	7,133,832	-	7,133,832	10,586,837	10,586,837
330	Howard Ridge	600,253	88,692	511,561	2,391,371	2,410,203
335	West Evanston	977,402	416,490	560,912	2,982,983	2,982,983
340	Dempster-Dodge-TIF	270,185	48,336	221,849	1,203,065	1,203,065
345	Chicago Main-TIF	618,930	79,870	539,060	373,961	1,299,229
350	Special Service Area (SSA) #6	103,593	-	103,593	162,012	383,874
355	Special Service Area (SSA) #7	73,109	-	73,109	94,099	94,099
360	Special Service Area (SSA) #8	26,545	-	26,545	35,303	35,304
361	Special Service Area (SSA) #10	-	-	-	-	-
365	Five-Fifth TIF	468,815	18,479	450,335	740,113	1,326,060
415	Capital Improvements	1,173,038	922,050	250,988	(6,997,084)	(1,398,373)
416	Crown Construction	48,340	147,108	(98,768)	5,028,447	5,028,448
417	Crown Community CTR Maintenance	43,749	-	43,749	883,786	883,786
420	Special Assessment	67,301	4,365	62,936	1,265,616	1,265,615
505	Parking	2,422,518	2,056,209	366,309	3,006,625	2,377,895
510	Water	15,253,238	4,558,070	10,695,168	22,069,438	17,062,399
515	Sewer	1,989,098	1,132,646	856,452	11,628,210	10,355,804
520	Solid Waste	1,543,162	1,012,823	530,339	4,251,633	2,908,037
600	Fleet	1,070,960	645,331	425,629	2,089,350	455,419
601	Equipment Replacement	239,103	275,226	(36,124)	6,129,020	3,520,455
605	Insurance	5,006,520	6,542,097	(1,535,578)	3,071,463	4,860,085
	All Funds Total	93,444,335	63,738,360	29,705,975	143,396,329	159,311,575

Section 2 - General Fund Revenues and Expenses

The unaudited financials as of March 31, 2025 show the General Fund with a fund balance of \$52,413,551 and a cash balance of \$49,040,422.

There is a three (3) month lag in some of the state distributed revenues like Sales Tax, Home Rule Sales Tax, Use Tax, and Telecommunication Tax. The City will not receive the March allocations until June 2025.

Othe Notes about General Fund Expenses and Revenues:

- In January, the City received a \$2.7M Building Permit payment from Northwestern for 2001 Sheridan Road (Donald P. Jacobs Center).
- The first installment of Property Taxes had a due date of March 4. As a result, property taxes increase significantly compared to the February Monthly Financial Report.
- The first installments of \$12.6M transfers from the General Fund to the Public Safety Pensions is reflected in the “Non-Departmental” line in Table 3.

*Table 2
FY 2025 General Fund Actual Revenues (through March 31, 2025)*

Revenue	FY 2025 Budget	FY 2025 YTD Actual	% of Budget	FY 2024 YTD Actual
51017 - PENSION PROPERTY TAX	19,990,105	10,176,761	51%	10,452,690
51545 - STATE INCOME TAX	13,500,000	3,284,278	24%	3,154,657
51525 - SALES TAX - BASIC	13,350,000	3,371,778	25%	3,212,982
51530 - SALES TAX - HOME RULE	10,500,000	2,592,329	25%	2,531,350
51015 - PROPERTY TAXES	9,449,797	5,848,259	62%	5,877,544
53565 - RECREATION PROGRAM FEES	8,217,409	2,484,056	30%	2,314,517
52080 - BUILDING PERMITS	5,000,000	4,851,981	97%	2,503,419
52505 - TICKET FINES-PARKING	3,800,000	769,101	20%	750,052
51595 - LIQUOR TAX	3,300,000	518,318	16%	433,994
51515 - STATE USE TAX	2,900,000	522,067	18%	727,156
51565 - ELECTRIC UTILITY TAX	2,900,000	569,307	20%	639,453
51600 - PARKING TAX	2,900,000	569,067	20%	607,866
52010 - WHEEL TAX	2,800,000	139,858	5%	159,797
53675 - AMBULANCE SERVICE	2,800,000	1,056,965	38%	549,781
51605 - PERSONAL PROPERTY REPLACEMENT	2,500,000	130,342	5%	258,905
51620 - REAL ESTATE TRANSFER TAX*	2,500,000	0	0%	0
53676 - GEMT SERVICE REVENUE	2,500,000	420,407	17%	429,497
51550 - MUNICIPAL HOTEL TAX	2,350,000	257,436	11%	203,038
51570 - NATURAL GAS UTILITY TAX	1,500,000	528,270	35%	486,844
51630 - AMUSEMENT TAX	1,300,000	231,608	18%	191,481
51625 - TELECOMMUNICATIONS TAX	1,050,000	257,523	25%	272,305
51590 - EVANSTON MOTOR FUEL TAX	1,000,000	200,344	20%	159,701
ALL OTHER GF REVENUE	13,738,934	3,299,247	24%	3,207,020
TRANSFERS FROM OTHER FUNDS	10,381,740	2,220,435	21%	2,118,345
GF TOTAL**	140,227,985	44,299,735	32%	41,242,393

*This figure EXCLUDES the \$1.0M budgeted for the Reparatons Fund. The Reparatons Fund has received \$822,150 (82%) Real Estate Transfer Tax (RETT) revenue through March 31, 2025.

**The \$11.1M “Use of Fund Balance” is excluded from Budget Total because no actual revenues will be recorded

Table 3
FY 2025 General Fund Actual Expenses
By Department

Funds	FY 2025 Budget	FY 2025 YTD Actual	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
Expenses						
12 LEGISLATIVE				0	4687	
13 CITY COUNCIL	594,319	96,177	16%	594,133	144,428	24%
14 CITY CLERK	538,319	92,493	17%	535,355	95,964	18%
15 CITY MANAGER'S OFFICE	12,228,582	2,271,652	19%	10,177,532	1,442,934	14%
17 LAW	1,521,045	336,030	22%	1,354,786	253,201	19%
19 ADMINISTRATIVE SERVICES	13,527,596	2,809,133	21%	15,148,003	2,791,012	18%
21 COMMUNITY DEVELOPMENT	5,078,229	940,515	19%	4,687,076	840,827	18%
22 POLICE	36,152,937	9,417,952	26%	35,221,511	8,700,879	25%
23 FIRE MGMT & SUPPORT	23,294,964	5,346,891	23%	22,110,663	4,977,770	23%
24 HEALTH	1,969,411	363,351	18%	1,817,273	400,968	22%
30 PARKS AND RECREATION	15,760,980	2,726,935	17%	14,547,351	5,322,187	37%
40 PUBLIC WORKS AGENCY	16,350,871	3,312,756	20%	15,868,893	3,045,274	19%
99 NON-DEPARTMENTAL	24,261,149	12,578,321	52%	21,864,968	11,847,709	54%
Expenses Total	151,278,402	40,292,206	27%	143,927,543	39,867,838	28%

Police and Fire Overtime

Through March 31, 2025, Police has spent 26% of budgeted overtime and Fire has spent 25% of budgeted overtime.

Table 4
FY 2025 Police and Fire Overtime YTD Expenses

General Fund OT Costs	FY 2025 Budget	FY 2025 YTD Actual	% of Budget	FY 2024 Budget	FY 2024 YTD Actual	% of Budget
Police	2,036,349	520,253	26%	1,736,349	411,349	24%
Fire	1,329,500	331,091	25%	1,084,000	207,714	19%

Section 3 - Enterprise Funds

Parking Fund

Through March 31, 2025, the Parking Fund is showing a fund balance of \$3,006,625 and a cash balance of \$2,377,895.

Water Fund

Through March 31, 2025, the Water Fund is showing a fund balance of \$22,069,438 and a cash balance of \$17,062,399. A significant portion of this fund balance are 2024 bond proceeds which the City continues to spend down on capital projects.

Sewer Fund

Through March 31, 2025, the Sewer Fund is showing a fund balance of \$11,628,210 and a cash balance of \$10,355,804.

Solid Waste Fund

Through March 31, 2025, the Solid Waste Fund is showing a fund balance of \$4,251,633 and a cash balance of \$2,908,037.

Section 4 - Other Funds

Capital Improvements Fund

Through March 31, 2025, the CIP Fund is showing a fund balance of (\$6,997,084) and a cash balance of (\$1,398,373). The difference between Cash and Fund Balance is largely attributed to cash on hand for projects completed but not yet invoiced by the Illinois Department of Transportation (IDOT).

Fleet Fund

Through March 31, 2025, the Fleet Fund is showing a fund balance of \$2,089,350 and a cash balance of \$455,419. The difference between cash and fund balance is primarily due to inventory on hand.

Insurance Fund

Through March 31, 2025, the Insurance Fund is showing a fund balance of \$3,071,463 and a cash balance of \$4,860,085.

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
100 GENERAL FUND						
Revenue						
Charges for Services	12,765,709	4,314,476	34%	11,655,200	3,070,413	26%
Fines and Forfeitures	4,375,000	831,992	19%	3,725,000	806,253	22%
Interest Income	750,000	619,442	83%	500,000	495,988	99%
Interfund Transfers	10,031,740	2,132,934	21%	9,623,390	2,030,847	21%
Intergovernmental Revenue	4,404,334	835,319	19%	3,966,034	1,012,338	26%
Licenses, Permits and Fees	9,597,300	5,619,887	59%	7,336,450	3,676,873	50%
Other Revenue	1,849,000	338,618	18%	1,301,500	331,084	25%
Other Taxes	67,015,000	13,582,046	20%	66,300,000	13,488,363	20%
Property Taxes	29,439,902	16,025,021	54%	29,047,402	16,330,234	56%
Revenue Total	140,227,985	44,299,735	32%	133,454,976	41,242,393	31%
Expenses						
Capital Outlay	398,978	27,612	7%	272,000	2,724,882	1002%
Community Sponsored Organizations	120,000	85,404	71%	120,000	0	
Contingencies	125,000	25	0%	126,000	206	0%
Insurance and Other Chargebacks	33,605,744	13,563,416	40%	29,518,684	12,872,046	44%
Interfund Transfers	4,457,100	1,089,273	24%	4,887,100	1,061,774	22%
Miscellaneous	1,029,798	424,558	41%	1,545,213	88,593	6%
Salary and Benefits	91,592,836	22,442,505	25%	88,012,393	20,488,488	23%
Services and Supplies	19,948,946	2,659,413	13%	19,446,153	2,631,849	14%
Expenses Total	151,278,402	40,292,206	27%	143,927,543	39,867,838	28%
170 AMERICAN RESCUE PLAN						
Revenue						
Interest Income	650,000	203,885	31%	50,000	366,852	734%
Other Revenue	0	(10,023)		0	10,135	
Revenue Total	650,000	193,862	30%	50,000	376,987	754%
Expenses						
Capital Outlay	2,431,300	217,006	9%	10,188,900	176,403	2%
Community Sponsored Organizations	2,542,000	17,421	1%	0	0	
Insurance and Other Chargebacks	100,000	0		100,000	0	
Interfund Transfers	1,500,000	0		1,250,000	0	
Miscellaneous	8,396,724	331,866	4%	10,294,191	31,754	0%
Salary and Benefits	115,871	0				
Services and Supplies	2,977,080	13,362	0%	3,275,000	69,972	2%
Expenses Total	18,062,975	579,656	3%	25,108,091	278,130	1%

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
175 GENERAL ASSISTANCE FUND						
Revenue						
Interest Income	1,000	14,315	1431%	1,000	17,780	1778%
Other Revenue	27,500	0		27,500	3,766	14%
Property Taxes	750,000	549,720	73%	1,050,000	684,168	65%
Revenue Total	778,500	564,035	72%	1,078,500	705,714	65%
Expenses						
Miscellaneous	7,000	859	12%	7,000	764	11%
Salary and Benefits	560,420	132,424	24%	539,408	131,618	24%
Services and Supplies	775,500	184,925	24%	874,482	145,907	17%
Expenses Total	1,342,920	318,208	24%	1,420,890	278,288	20%
176 HUMAN SERVICES FUND						
Revenue						
Interest Income	6,000	5,600	93%	6,000	13,359	223%
Intergovernmental Revenue	335,000	51,607	15%	114,000	256,113	225%
Other Revenue	20,000	0		20,000	0	
Property Taxes	3,650,000	912,500	25%	3,360,000	840,000	25%
Revenue Total	4,011,000	969,707	24%	3,500,000	1,109,472	32%
Expenses						
Community Sponsored Organizations	60,000	0		60,000	13,344	22%
Miscellaneous	210,000	13,090	6%	210,000	14,370	7%
Salary and Benefits	3,288,979	691,951	21%	2,654,369	595,091	22%
Services and Supplies	2,801,998	41,836	1%	2,334,063	36,549	2%
Expenses Total	6,360,977	746,877	12%	5,258,432	659,354	13%
177 REPARATIONS FUND						
Revenue						
Interest Income	2,500	1,040	42%	2,500	15,939	638%
Intergovernmental Revenue	100,000	0		100,000	0	
Other Revenue	0	1,000		0	424	
Other Taxes	1,200,000	822,150	69%	1,400,000	372,885	27%
Revenue Total	1,302,500	824,190	63%	1,502,500	389,248	26%
Expenses						
Miscellaneous	1,200,000	292,344	24%	3,400,000	1,611,313	47%
Services and Supplies	101,000	567	1%	101,000	16,956	17%
Expenses Total	1,301,000	292,910	23%	3,501,000	1,628,269	47%

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
178 SUSTAINABILITY FUND						
Revenue						
Fines and Forfeitures	10,000	0				
Interest Income	2,000	4,202	210%	2,000	6,326	316%
Interfund Transfers	800,000	75,000	9%	700,000	50,001	7%
Intergovernmental Revenue	260,000	0		10,000	0	
Licenses, Permits and Fees	0	102,313		500,000	109,044	22%
Other Revenue	500,000	0		650,000	0	
Revenue Total	1,572,000	181,515	12%	1,862,000	165,371	9%
Expenses						
Community Sponsored Organizations	500,000	0		500,000	0	
Miscellaneous	190,000	2,180	1%	525,000	0	
Salary and Benefits	400,513	67,239	17%	250,368	57,242	23%
Services and Supplies	616,000	3,503	1%	725,120	3,440	0%
Expenses Total	1,706,513	72,922	4%	2,000,488	60,682	3%
180 GOOD NEIGHBOR FUND						
Revenue						
Interest Income	0	3,691		1,000	1,490	149%
Other Revenue	3,000,000	0		3,000,000	0	
Revenue Total	3,000,000	3,691	0%	3,001,000	1,490	0%
Expenses						
Interfund Transfers	3,000,000	0		3,000,000	0	
Miscellaneous	164,000	0		314,000	0	
Services and Supplies	0	114		0	68	
Expenses Total	3,164,000	114	0%	3,314,000	68	0%

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
185 LIBRARY FUND						
Revenue						
Charges for Services	1,000	27	3%	400	1,394	348%
Interest Income	25,000	66,436	266%	25,000	60,754	243%
Interfund Transfers	173,750	86,785	50%	216,999	0	
Intergovernmental Revenue	155,000	13,480	9%	200,213	8,451	4%
Library Revenue	82,000	19,213	23%	109,394	43,769	40%
Other Revenue	402,000	80,254	20%	405,000	78,729	19%
Property Taxes	8,624,347	4,205,081	49%	8,213,664	3,952,927	48%
Revenue Total	9,463,097	4,471,276	47%	9,170,670	4,146,024	45%
Expenses						
Capital Outlay	2,000	0		3,500	0	
Insurance and Other Chargebacks				0	168	
Interfund Transfers	360,325	783,645	217%	360,325	90,078	25%
Salary and Benefits	7,497,302	1,533,742	20%	7,264,128	1,365,810	19%
Services and Supplies	2,147,619	270,395	13%	2,313,194	412,450	18%
Expenses Total	10,007,246	2,587,782	26%	9,941,147	1,868,506	19%
186 LIBRARY DEBT SERVICE FUND						
Revenue						
Property Taxes	576,946	288,473	50%	574,677	0	
Revenue Total	576,946	288,473	50%	574,677	0	
Expenses						
Debt Service	576,946	0		574,677	0	
Expenses Total	576,946	0		574,677	0	
187 LIBRARY CAPITAL IMPROVEMENT FD						
Revenue						
Interfund Transfers	0	693,564				
Other Revenue	1,900,000	0		550,000	0	
Revenue Total	1,900,000	693,564	37%	550,000	0	
Expenses						
Capital Outlay	1,900,000	0		550,000	(9,920)	-2%
Expenses Total	1,900,000	0		550,000	(9,920)	-2%

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
200 MOTOR FUEL TAX FUND						
Revenue						
Interest Income	50,000	82,609	165%	15,000	89,158	594%
Intergovernmental Revenue	3,300,000	876,002	27%	2,986,239	843,016	28%
Revenue Total	3,350,000	958,611	29%	3,001,239	932,174	31%
Expenses						
Capital Outlay	4,469,650	8,550	0%	4,405,000	3,948	0%
Salary and Benefits				325,000	0	
Services and Supplies	1,890,000	239,169	13%	1,890,000	265,290	14%
Expenses Total	6,359,650	247,719	4%	6,620,000	269,239	4%
205 EMERGENCY TELEPHONE (E911) FUND						
Revenue						
Interest Income	15,000	3,185	21%	7,000	8,649	124%
Other Taxes	1,450,000	210,355	15%	1,450,000	361,300	25%
Revenue Total	1,465,000	213,540	15%	1,457,000	369,949	25%
Expenses						
Capital Outlay	445,000	29,320	7%	480,000	4,701	1%
Insurance and Other Chargebacks	19,142	4,785	25%	19,142	4,785	25%
Interfund Transfers	100,000	24,999	25%	100,000	24,999	25%
Salary and Benefits	903,749	217,816	24%	810,331	163,919	20%
Services and Supplies	394,950	43,522	11%	368,350	47,067	13%
Expenses Total	1,862,841	320,441	17%	1,777,823	245,471	14%
206 FOREIGN FIRE INSURANCE						
Revenue						
Interfund Transfers				0	27,500	
Other Taxes	250,000	0				
Revenue Total	250,000	0		0	27,500	
Expenses						
Capital Outlay	200,000	0				
Expenses Total	200,000	0				
210 SPECIAL SERVICE AREA (SSA) #9						
Revenue						
Interest Income	0	65		0	3,604	
Property Taxes	642,145	287,006	45%	592,665	325,032	55%
Revenue Total	642,145	287,072	45%	592,665	328,636	55%
Expenses						
Services and Supplies	642,145	0		575,000	0	
Expenses Total	642,145	0		575,000	0	

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
215 CDBG FUND						
Revenue						
Interest Income	0	1,359		0	1,842	
Intergovernmental Revenue	2,616,400	0		3,068,463	0	
Revenue Total	2,616,400	1,359	0%	3,068,463	1,842	0%
Expenses						
Capital Outlay	1,160,000	0		0	6,470	
Community Sponsored Organizations				75,000	0	
Miscellaneous	2,198,445	0		2,341,499	0	
Salary and Benefits	319,903	75,134	23%	681,559	119,584	18%
Services and Supplies	110,650	163	0%	17,480	4	0%
Expenses Total	3,788,998	75,297	2%	3,115,538	126,057	4%
220 CDBG LOAN FUND						
Revenue						
Interest Income	5,000	4,469	89%	5,000	6,440	129%
Other Revenue	301,565	2,296	1%	443,121	1,660	0%
Revenue Total	306,565	6,765	2%	448,121	8,100	2%
Expenses						
Services and Supplies	306,565	0		440,000	0	
Expenses Total	306,565	0		440,000	0	
235 NEIGHBORHOOD IMPROVEMENT						
Revenue						
Interest Income	0	82		0	181	
Revenue Total	0	82		0	181	
Expenses						
Services and Supplies				0	1	
Expenses Total				0	1	
240 HOME FUND						
Revenue						
Interest Income	150	260	173%	150	106	71%
Intergovernmental Revenue	2,256,469	0		2,345,000	0	
Other Revenue	25,000	6,846	27%	25,000	6,846	27%
Revenue Total	2,281,619	7,106	0%	2,370,150	6,952	0%
Expenses						
Insurance and Other Chargebacks	1,150,000	0		1,150,000	0	
Miscellaneous	2,000	0		2,000	207	10%
Salary and Benefits	42,847	9,630	22%	68,137	11,556	17%
Services and Supplies	1,081,065	16	0%	801,065	15	0%
Expenses Total	2,275,912	9,646	0%	2,021,202	11,778	1%

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
250 AFFORDABLE HOUSING FUND						
Revenue						
Interest Income	40,000	48,600	121%	8,000	40,109	501%
Interfund Transfers	1,000,000	0		1,000,000	0	
Intergovernmental Revenue				145,000	0	
Other Revenue	130,000	301,464	232%	130,000	32,500	25%
Other Taxes	50,000	0		50,000	0	
Revenue Total	1,220,000	350,064	29%	1,333,000	72,609	5%
Expenses						
Community Sponsored Organizations	0	6,723		154,000	23,708	15%
Insurance and Other Chargebacks				11,000	0	
Miscellaneous	1,001,500	0		1,051,500	2,160	0%
Salary and Benefits	175,980	21,456	12%	41,038	11,556	28%
Services and Supplies	1,185,000	218,612	18%	1,670,000	15	0%
Expenses Total	2,362,480	246,790	10%	2,927,538	37,439	1%
320 DEBT SERVICE FUND						
Revenue						
Interest Income	10,000	97,058	971%	10,000	10,629	106%
Interfund Transfers	1,822,547	397,980	22%	2,693,941	402,573	15%
Other Revenue	1,393,221	0		0	2,638	
Property Taxes	12,766,093	6,638,794	52%	12,766,093	7,126,929	56%
Revenue Total	15,991,861	7,133,832	45%	15,470,034	7,542,768	49%
Expenses						
Debt Service	15,981,861	0		15,460,034	0	
Interfund Transfers				0	0	
Services and Supplies	7,000	0		6,600	6,302	95%
Expenses Total	15,988,861	0		15,466,634	6,302	0%
330 HOWARD-RIDGE TIF FUND						
Revenue						
Interest Income	12,000	2,464	21%	10,000	23,061	231%
Other Revenue	0	10,500		5,000	3,500	70%
Property Taxes	1,336,000	587,289	44%	1,100,000	569,138	52%
Revenue Total	1,348,000	600,253	45%	1,115,000	595,699	53%
Expenses						
Capital Outlay	100,000	0		50,000	0	
Interfund Transfers	343,913	85,977	25%	363,513	90,879	25%
Miscellaneous	350,000	0				
Services and Supplies	63,500	2,715	4%	65,000	7,344	11%
Expenses Total	857,413	88,692	10%	478,513	98,223	21%

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
335 WEST EVANSTON TIF FUND						
Revenue						
Interest Income	6,000	3,503	58%	5,000	32,260	645%
Property Taxes	2,211,000	973,898	44%	1,450,000	947,177	65%
Revenue Total	2,217,000	977,402	44%	1,455,000	979,438	67%
Expenses						
Capital Outlay	1,560,790	376,844	24%	3,315,000	34,777	1%
Interfund Transfers	110,550	27,639	25%	75,000	18,750	25%
Miscellaneous	52,000	12,000	23%	12,000	0	
Services and Supplies	1,100,000	7	0%	1,005,000	79,955	8%
Expenses Total	2,823,340	416,490	15%	4,407,000	133,482	3%
340 DEMPSTER-DODGE TIF FUND						
Revenue						
Interest Income	3,000	1,286	43%	1,000	7,999	800%
Property Taxes	488,000	268,898	55%	180,000	243,502	135%
Revenue Total	491,000	270,185	55%	181,000	251,500	139%
Expenses						
Interfund Transfers	193,343	48,336	25%	176,857	44,214	25%
Miscellaneous	10,000	0				
Services and Supplies	2,000	0		2,000	356	18%
Expenses Total	205,343	48,336	24%	178,857	44,570	25%
345 CHICAGO-MAIN TIF						
Revenue						
Interest Income	10,000	1,129	11%	5,000	28,085	562%
Other Revenue				1,880,000	50,000	3%
Property Taxes	1,295,000	617,800	48%	1,000,000	571,203	57%
Revenue Total	1,305,000	618,930	47%	2,885,000	649,288	23%
Expenses						
Capital Outlay	260,000	0		260,000	200,939	77%
Interfund Transfers	307,990	76,998	25%	272,480	68,121	25%
Miscellaneous	540,000	2,870	1%	250,000	0	
Services and Supplies	50,010	2	0%	15,010	1,768	12%
Expenses Total	1,158,000	79,870	7%	797,490	270,828	34%

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
350 SPECIAL SERVICE AREA (SSA) #6						
Revenue						
Interest Income	250	396	158%	250	3,977	1591%
Property Taxes	221,000	103,197	47%	221,000	101,326	46%
Revenue Total	221,250	103,593	47%	221,250	105,303	48%
Expenses						
Services and Supplies	220,000	0		220,000	0	
Expenses Total	220,000	0		220,000	0	
355 SPECIAL SERVICE AREA (SSA) #7						
Revenue						
Interest Income	200	49	24%	200	874	437%
Property Taxes	142,000	73,060	51%	142,000	71,826	51%
Revenue Total	142,200	73,109	51%	142,200	72,700	51%
Expenses						
Services and Supplies	140,000	0		140,000	0	
Expenses Total	140,000	0		140,000	0	
360 SPECIAL SERVICE AREA (SSA) #8						
Revenue						
Interest Income	0	16		0	404	
Property Taxes	60,200	26,529	44%	60,200	30,974	51%
Revenue Total	60,200	26,545	44%	60,200	31,378	52%
Expenses						
Services and Supplies	60,200	0		60,200	0	
Expenses Total	60,200	0		60,200	0	
361 SPECIAL SERVICE AREA (SSA) #10						
Revenue						
Property Taxes	92,624	0				
Revenue Total	92,624	0				
Expenses						
Services and Supplies	90,000	0				
Expenses Total	90,000	0				

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
365 FIVE FIFTH TIF FUND						
Revenue						
Interest Income	1,000	1,263	126%			
Property Taxes	1,477,000	467,552	32%	0	430,331	
Revenue Total	1,478,000	468,815	32%	0	430,331	
Expenses						
Capital Outlay	140,520	0				
Interfund Transfers	73,850	18,462	25%			
Miscellaneous	60,000	17	0%			
Services and Supplies	950,000	0		100,000	356	0%
Expenses Total	1,224,370	18,479	2%	100,000	356	0%
415 CAPITAL IMPROVEMENTS FUND						
Revenue						
Interest Income	75,000	45,435	61%	0	38,920	
Intergovernmental Revenue	5,027,000	400,000	8%	1,470,000	276,325	19%
Licenses, Permits and Fees	0	604,334				
Other Revenue	21,225,000	123,269	1%	23,283,500	66,196	0%
Revenue Total	26,327,000	1,173,038	4%	24,753,500	381,442	2%
Expenses						
Capital Outlay	24,532,000	667,177	3%	23,358,500	1,659,389	7%
Services and Supplies	1,690,000	254,873	15%	1,860,000	217,363	12%
Expenses Total	26,222,000	922,050	4%	25,218,500	1,876,752	7%
416 CROWN CONSTRUCTION FUND						
Revenue						
Interest Income	10,000	37,417	374%	10,000	91,635	916%
Other Revenue	1,000,000	10,923	1%	1,000,000	(178)	0%
Revenue Total	1,010,000	48,340	5%	1,010,000	91,457	9%
Expenses						
Capital Outlay	200,000	0		200,000	0	
Interfund Transfers	588,369	147,093	25%	619,118	154,779	25%
Services and Supplies	60	15	25%	60	15	25%
Expenses Total	788,429	147,108	19%	819,178	154,794	19%
417 CROWN COMMUNITY CTR MAINTENANCE						
Revenue						
Interfund Transfers	175,000	43,749	25%	175,000	43,749	25%
Revenue Total	175,000	43,749	25%	175,000	43,749	25%
Expenses						
Capital Outlay	175,000	0		175,000	0	
Expenses Total	175,000	0		175,000	0	

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
420 SPECIAL ASSESSMENT FUND						
Revenue						
Interest Income	20,000	13,932	70%	35,000	9,474	27%
Other Taxes	200,000	53,369	27%	125,000	82,483	66%
Revenue Total	220,000	67,301	31%	160,000	91,957	57%
Expenses						
Capital Outlay	1,650,000	4,350	0%	452,500	0	
Interfund Transfers	230,631	0		425,652	23,001	5%
Services and Supplies	50	15	30%	50	15	30%
Expenses Total	1,880,681	4,365	0%	878,202	23,016	3%
505 PARKING SYSTEM FUND						
Revenue						
Charges for Services	8,980,000	2,312,710	26%	8,420,000	2,185,207	26%
Interest Income	40,000	25,485	64%	25,000	29,645	119%
Intergovernmental Revenue				1,100,000	0	
Licenses, Permits and Fees	300,000	0				
Other Revenue	538,900	84,323	16%	422,900	77,664	18%
Revenue Total	9,858,900	2,422,518	25%	9,967,900	2,292,516	23%
Expenses						
Capital Outlay	2,425,000	0		0	0	
Debt Service	76,900	0		79,150	0	
Insurance and Other Chargebacks	369,077	92,268	25%	369,077	92,268	25%
Interfund Transfers	3,180,390	795,096	25%	3,180,390	795,096	25%
Salary and Benefits	1,310,682	301,253	23%	1,582,397	373,145	24%
Services and Supplies	4,521,650	867,592	19%	4,220,350	989,030	23%
Expenses Total	11,883,699	2,056,209	17%	9,431,364	2,249,539	24%

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
510 WATER FUND						
Revenue						
Charges for Services	28,625,100	6,595,240	23%	25,259,051	5,536,697	22%
Interest Income	150,000	159,827	107%	70,000	59,482	85%
Licenses, Permits and Fees	50,000	6,895	14%	50,000	21,386	43%
Other Revenue	35,718,235	8,491,277	24%	66,234,150	(35,270)	0%
Revenue Total	64,543,335	15,253,238	24%	91,613,201	5,582,295	6%
Expenses						
Capital Outlay	37,825,905	409,798	1%	58,470,500	1,739,250	3%
Contingencies				1,000	0	
Debt Service	6,395,895	292,322	5%	4,826,609	289,908	6%
Insurance and Other Chargebacks	1,665,135	416,283	25%	1,665,135	421,271	25%
Interfund Transfers	4,363,000	1,090,752	25%	4,363,000	1,090,752	25%
Miscellaneous				10,000	0	
Salary and Benefits	7,478,277	1,657,837	22%	7,936,849	1,437,497	18%
Services and Supplies	11,060,370	691,079	6%	10,284,310	434,057	4%
Expenses Total	68,788,582	4,558,070	7%	87,557,403	5,412,735	6%
515 SEWER FUND						
Revenue						
Charges for Services	8,080,000	1,928,820	24%	10,229,424	2,026,805	20%
Interest Income	80,000	60,278	75%	25,000	26,935	108%
Other Revenue	1,000	0		1,000	6,717	672%
Revenue Total	8,161,000	1,989,098	24%	10,255,424	2,060,457	20%
Expenses						
Capital Outlay	3,820,000	0		2,950,000	0	
Debt Service	2,668,164	331,440	12%	3,550,270	459,968	13%
Insurance and Other Chargebacks	369,800	92,451	25%	369,800	92,451	25%
Interfund Transfers	1,642,251	410,562	25%	1,271,321	317,829	25%
Salary and Benefits	1,444,286	288,315	20%	1,546,276	298,089	19%
Services and Supplies	538,500	9,878	2%	1,718,600	6,581	0%
Expenses Total	10,483,001	1,132,646	11%	11,406,267	1,174,919	10%

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
520 SOLID WASTE FUND						
Revenue						
Charges for Services	5,267,000	1,190,458	23%	4,902,674	1,140,237	23%
Interest Income	3,000	15,547	518%	3,000	3,525	118%
Interfund Transfers	100,000	0		100,000	0	
Licenses, Permits and Fees	351,000	96,616	28%	375,000	163,270	44%
Other Revenue	39,350	3,041	8%	38,000	3,247	9%
Property Taxes	950,000	237,500	25%	1,332,500	333,125	25%
Revenue Total	6,710,350	1,543,162	23%	6,751,174	1,643,405	24%
Expenses						
Capital Outlay	825,000	18,588	2%	850,000	8,165	1%
Interfund Transfers	418,600	104,649	25%	418,600	104,649	25%
Miscellaneous	30,000	1,890	6%	30,000	73	0%
Salary and Benefits	1,858,244	411,894	22%	1,893,717	380,371	20%
Services and Supplies	3,793,214	475,802	13%	4,081,466	802,155	20%
Expenses Total	6,925,058	1,012,823	15%	7,273,783	1,295,413	18%
600 FLEET SERVICES FUND						
Revenue						
Charges for Services	4,216,140	1,054,032	25%	4,216,140	1,054,032	25%
Interest Income	1,000	840	84%	1,000	0	
Other Revenue	44,000	16,088	37%	44,000	11,854	27%
Revenue Total	4,261,140	1,070,960	25%	4,261,140	1,065,886	25%
Expenses						
Capital Outlay				0	780	
Salary and Benefits	1,715,375	396,226	23%	1,624,232	368,803	23%
Services and Supplies	2,488,890	249,105	10%	2,588,890	339,977	13%
Expenses Total	4,204,265	645,331	15%	4,213,122	709,559	17%
601 EQUIPMENT REPLACEMENT FUND						
Revenue						
Charges for Services	874,885	218,721	25%	754,885	188,721	25%
Interest Income	2,000	12,491	625%	2,000	8,887	444%
Interfund Transfers	1,500,000	0				
Intergovernmental Revenue				1,250,000	0	
Other Revenue	50,000	7,891	16%	25,000	21,400	86%
Revenue Total	2,426,885	239,103	10%	2,031,885	219,008	11%
Expenses						
Capital Outlay	5,296,912	274,843	5%	3,365,167	46,949	1%
Services and Supplies	200,000	383	0%	0	370	
Expenses Total	5,496,912	275,226	5%	3,365,167	47,319	1%

Funds	FY 2025 Budget	FY 2025 Actual YTD	% of Budget	FY 2024 Budget	FY 2024 Actual YTD	% of Budget
605 INSURANCE FUND						
Revenue						
Charges for Services	0	167		0	814	
Insurance	10,175,654	2,260,525	22%	10,098,091	2,333,727	23%
Interest Income	0	13,524		0	10,501	
Other Revenue	12,180,000	2,525,311	21%	12,859,571	2,355,446	18%
Workers Compensation and Liability	886,000	206,994	23%	886,000	208,817	24%
Revenue Total	23,241,654	5,006,520	22%	23,843,662	4,909,305	21%
Expenses						
Insurance and Other Chargebacks	18,412,500	4,505,699	24%	19,330,965	4,368,990	23%
Salary and Benefits	193	1,235	640%	3,805	1,466	39%
Services and Supplies	3,961,000	2,035,163	51%	3,660,000	2,220,916	61%
Expenses Total	22,373,693	6,542,097	29%	22,994,770	6,591,372	29%



Memorandum

To: Luke Stowe, City Manager
From: Hitesh Desai, CFO/City Treasurer
Subject: 1st Quarter 2025 Cash and Investment Report
Date: April 25, 2025

Please find attached the Cash and Investment Report as of March 31, 2025.

If there are any questions on the attached report, please contact me by phone at (847) 448-8082 or by email: hdesai@cityofevanston.org. For additional financial reports, please visit: <https://www.cityofevanston.org/government/transparency/budget-financial-reports>

Section 1 – Cash and Investment Position

A comparison between the 1st quarter 2025 and 4th quarter 2024 cash/ investments indicate increase in combined cash & investments of \$9,303,534 from \$146,962,287 to \$156,265,821. The main reason for the increase is the first installment of Property Tax disbursements received from the Cook County in the months of February and March.

During the 1st quarter 2025, we continued to focus on maintaining liquidity while striving for the maximum returns on Cash and Investments. We will continue to monitor the interest rate environment and overall economy.

*Table 1
Q1 2025 and Q4 2024 Cash and Investment Position*

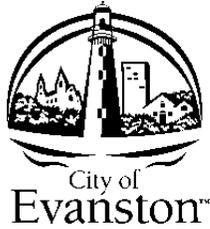
	03/31/2025	12/31/2024	Change (\$)
Cash	73,832,254	73,567,815	437,782
Investments	82,433,567	73,394,472	8,865,752
TOTAL	156,265,821	146,962,287	9,303,534

Section 2 – Cash and Investments by Financial Institution

Staff continue to focus on the right opportunity for higher investment returns by moving money amongst the banks or investing in municipal securities, Treasuries and agencies. At the same time, we strive to be compliant with our investment policy of not having over 50% in one institution.

*Table 2
Cash and Investments by Financial Institution
Sorted by Balance*

Bank	Balance (In Millions)	% of Total Balance
Fifth Third Bank	\$ 64.6	41.3%
Byline Bank	\$ 50.8	32.5%
Wintrust Bank	\$ 22.9	14.7%
PMA	\$ 11.1	7.1%
Illinois Funds	\$ 6.7	4.3%
Other Banks	\$ 0.2	0.1%
TOTAL	\$ 156.3	100%



Memorandum

To: Honorable Mayor and Members of the City Council
From: Elizabeth Williams, Planning & Zoning Manager
Subject: Weekly Zoning Report
Date: April 25, 2025

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (224) 296-4489 or ewilliams@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, April 17, 2025 - April 23, 2025

Backlog (business days received until reviewed): 18

Volume (number of cases pending initial staff review): 19

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	144 Greenwood Street	R1	Building Permit	Install a modular ramp with handrails	04/29/24	pending additional information from the applicant
1	1404 Forest Avenue	R1	Building Permit	Interior renovation of existing coach house (ADU)	10/09/24	non-compliant, pending revision by the applicant
1	605 Davis Street	D3	Zoning Analysis	Planned Development for a new 31-story 330' tall mixed-use building with ground floor retail and 447 dwelling units	12/26/24	non-compliant, pending revisions from the applicant
1	818 Church Street	D3	Building Permit	Remove and replace fire escape staircase	02/28/25	pending additional information from the applicant
1	817 Noyes Street	B1	Building Permit	Interior buildout for bakery and cafe	04/09/25	pending additional information from the applicant
1	1856 Sherman Avenue, Unit 5SE	R6	Building Permit	Interior renovation	04/17/25	pending staff review
2	2118 Lake Street	R2	Building Permit	Patio and retaining wall	05/01/24	pending additional information from the applicant
2	1812 Lake Street	R3	Building Permit	Garage	06/25/24	non-compliant, pending additional information/revisions from the applicant
2	1620 Darrow Avenue	R3	Building Permit	Addition	10/02/24	non-compliant, pending revisions/variation application from the applicant
2	1206 Dewey Avenue	R3	Building Permit	Addition and remodel with ADU in basement	04/16/25	pending staff review
2	1101 Dodge Avenue	R4	Building Permit	Egress windows	04/17/25	pending staff review
2	1906 Main Street	C1	Zoning Analysis	Administrative Review Use for a type-2 restaurant	04/18/25	pending staff review
2	1906 Main Street	C1	Building Permit	Interior repairs due to fire	04/21/25	pending staff review
3	1300 Chicago Avenue (1300-1306 Chicago Avenue), 601-615 Dempster Street, 1307 Sherman Place	B1/oDM	Zoning Analysis	Planned Development for a new 7-story mixed-use building with ground floor retail, enclosed parking on ground floor, 65 dwelling units, and modification of the existing 2-story retail building with 2 dwelling units above	06/24/24	non-compliant, pending additional information/revisions from the applicant
3	1115 Hinman Avenue	R1	Building Permit	Walk between residence and garage	10/30/24	pending additional information from the applicant
3	149 Burnham Place	R1	Building Permit	Reconfigure deck	11/19/24	pending additional information from the applicant
3	717-719 Chicago Avenue	C1a	Building Permit	Interior remodel	03/20/25	pending additional information from the applicant
4	990 Grove Street	D1	Zoning Analysis	Convert office space to work/live units on 1st floor and dwellings on floors 2-5	09/13/24	pending additional information from the applicant
4	1009 Wesley Avenue	R3	Building Permit	Carpport	10/11/24	pending revisions from the applicant
4	1111 Ridge Avenue	R1	Zoning Analysis	Addition, patio, parking pad, and exterior renovation	03/10/25	pending additional information from the applicant

4	1566 Oak Avenue	R6	Building Permit	Building repairs	03/11/25	pending additional information from the applicant
4	1017 Ridge Court	R1	Building Permit	Addition and interior renovation	03/17/25	pending additional information from the applicant
4	1330 Wesley Avenue	R1	Building Permit	Remove walk, install paver seating area	03/31/25	pending additional information from the applicant
4	1033 Asbury Avenue	R1	Building Permit	Front porch	04/08/25	pending revision from the applicant
5	1811 Church Street	B2/oWE	Building Permit	New 4-story mixed-use building with ground floor retail and 33 dwelling units (HODC)	08/18/23	pending revisions and additional information from the applicant
5	2209 Emerson Street	R3	Building Permit	Deck	03/25/24	pending additional information from the applicant
5	2027 Brown Avenue	R3	Building Permit	Concrete parking pad behind garage	05/09/24	non-compliant, pending revisions and/or variation application from the applicant
5	2112 Asbury Avenue	R3	Building Permit	Remove deck, replace with paver patio	05/16/24	pending additional information from the applicant
5	2311 Emerson Street	R3	Building Permit	3-season room addition and rear porch	08/09/24	pending additional information from the applicant
5	2115 Wesley Avenue	R3	Building Permit	Replace front porch deck, steps, and rails	09/16/24	pending additional information from the applicant
5	1836 Lemar Avenue	R2	Building Permit	Deck	10/01/24	non-compliant, pending revisions from the applicant
5	830 Hamlin Street	R4a	Building Permit	Paver patio	10/09/24	non-compliant, pending revisions from the applicant
5	2206 Maple Avenue	R4a	Zoning Analysis	Redevelopment existing surface parking lot for a new 5-story building with 30 dwellings and 29 parking spaces	10/11/24	non-compliant, pending revisions from the applicant
5	1655 Foster Street	OS	Building Permit	Antennas and related equipment	11/12/24	pending additional information from the applicant
5	1415 Leonard Place	R3	Building Permit	Remove existing hardscape, install paver patio, walk, pergola, and outdoor kitchen	04/01/25	pending additional information from the applicant
5	1816 Lyons Street	R4	Building Permit	Patio	04/03/25	non-compliant, pending revisions from the applicant
5	1107 Garnett Place	R4a	Building Permit	2-1/2 story addition, demolish 1-car garage and replace with an open parking pad	04/17/25	pending staff review
5	1928 Wesley Avenue	R5	Building Permit	Interior renovation and dormer	04/18/25	pending staff review
6	2703 Hartzell Street	R1	Building Permit	walk between residence and garage	05/01/24	pending additional information/revisions from the applicant
6	2306 Central Park Avenue	R1	Building Permit	Front portico, deck, and replace exterior stairs	09/20/24	pending additional information from the applicant
6	2429 Cowper Avenue	R1	Building Permit	Paver patio	10/28/24	non-compliant, pending revision from the applicant
6	3238 Harrison Street	R1	Building Permit	Portico	11/08/24	pending additional information from the applicant
6	3111 Thayer Street	R1	Building Permit	Garage	01/21/25	pending additional information from the applicant

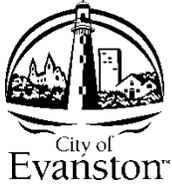
6	2418 Noyes Street	R1	Building Permit	3-season porch addition and new garage	01/27/25	pending additional information and revision from the applicant
6	2230 Lincolnwood Drive	R1	Building Permit	Demolish existing detached garage, construct new detached garage	01/27/25	pending additional information and revision from the applicant
6	2732 Thayer Street	R1	Building Permit	Rooftop mounted solar panels	02/20/25	pending additional information from the applicant
6	3233 Central Street	R4/oCS	Zoning Analysis	Construct 10 townhomes (single-family attached) with 5 4-car detached garages	02/25/25	non-compliant, pending revisions from the applicant
6	2950 Payne Street	R1	Building Permit	Shed	03/19/25	pending revisions from the applicant
6	2635 Crawford Avenue	R2	Building Permit	New single-family residence with attached 2-car garage	03/20/25	pending revisions from the applicant
6	2900 Central Street	B1a/oCS	Zoning Analysis	Determination of Use for a retail sales/pet sales and pet adoption with accessory veterinary care services	03/28/25	pending staff review
6	2950 Payne Street	R1	Building Permit	In-ground pool	04/01/25	pending revisions from the applicant
6	2417 Hartzell Street	R1	Building Permit	2nd story addition	04/08/25	pending staff review
	2710 Woodland Road	R1	Building Permit	Replace patio	04/08/25	pending additional information from the applicant
6	2909 Colfax Street	R1	Zoning Analysis	1-story addition	04/07/25	pending additional information from the applicant
6	2716 Ewing Street	R1	Zoning Analysis	1 and 2-story additions	04/08/25	pending additional information from the applicant
6	2316 Hartzell Street	R1	Building Permit	New single-family detached residence and 3-car garage	04/14/25	pending staff review
6	2304 Prospect Avenue	R1	Building Permit	Detached garage	04/18/25	pending staff review
6	3025 Thayer Street	R1	Building Permit	Garage	04/23/25	pending staff review
7	1806 Chancellor Street	R1	Building Permit	Remove patio, re-install patio, stepping stones, grill pad, and patio maintenance	06/20/24	pending additional information from the applicant
7	625 Clinton Place	R1	Building Permit	Remove and replace brick paver parking pad	07/01/24	pending additional information from the applicant
7	2000 Grant Street	R1	Building Permit	Replace front steps and portion of walk	11/04/24	pending revision from the applicant
7	1501 Central Street	U2	Zoning Analysis	Demolish softball field bleachers and press box, construct new bleachers, pressbox, lighting, speakers, and associated improvements (NU - Sharon J. Drysdale Field)	12/26/24	pending additional information from the applicant
7	2149 Pioneer Road	R1	Building Permit	Mudroom replacement and exterior remodel	01/06/25	pending revision from the applicant
7	2010 Hawthorne Lane	R1	Building Permit	Pave driveway	01/09/25	pending additional information from the applicant
7	2711 Woodbine Avenue	R1	Building Permit	Attic renovation	02/13/25	non-compliant, pending revisions from the applicant
7	2680 Prairie Avenue	R4a	Building Permit	Patio	02/17/25	pending additional information from the applicant
7	2316 Brown Avenue	R3	Building Permit	Interior remodel to construct a kitchen in basement	02/24/25	pending additional information from the applicant
7	1221 Leonard Place	R1	Building Permit	Replace front and rear deck	03/05/25	pending pending additional information from the applicant

7	1912 Colfax Avenue	R3	Building Permit	Construct roof over existing patio	03/05/25	pending additional information from the applicant
7	1731 Jenks Street	R1	Building Permit	Garage	03/06/25	non-compliant, pending revisions from the applicant
7	1916 Grant Street	R1	Building Permit	Replace rear porch and stairs and interior remodel	03/31/25	pending revisions from the applicant
7	1501 Central Street	U2	Building Permit	Site utilities and support facility (NU softball field)	04/01/25	pending staff review
7	2433 Simpson Street	R1	Building Permit	Brick pavers	04/04/25	pending additional information and revision from the applicant
7	2300 Grant Street	R1	Building Permit	Deck	04/09/25	pending additional information from the applicant
7	2722 Green Bay Road	C2/oCS	Zoning Analysis	Proposed parking lot expansion into adjacent Jenks Street	04/14/25	pending staff review
7	2112 Grant Street	R1	Building Permit	Driveway	04/16/25	pending staff review
7	2622 Prairie Avenue	R4	Building Permit	Garage, 20x20	04/22/25	pending staff review
8	1003 Dobson Street	R2	Zoning Analysis	Garage	11/15/24	additional information needed from the applicant
8	751 Howard Street	B3	Building Permit	Interior remodel of existing commercial space	04/16/25	pending staff review
8	751 Howard Street	B3	Zoning Analysis	Administrative Review Use for a type-2 restaurant	04/23/25	pending staff review
8	213 Richmond Avenue	R2	Building Permit	Concrete in backyard	04/21/25	pending staff review
9	2131 Keeney Street	R2	Building Permit	Driveway and walk	06/25/24	pending additional information from the applicant
9	611 Wesley Avenue	R3	Zoning Analysis	ADU	09/03/24	pending additional information from the applicant
9	1621 Monroe Street	R3	Building Permit	Interior remodel, basement kitchen	01/13/25	pending additional information from the applicant
9	723 South Boulevard	R3	Building Permit	Interior gut rehab, new garage	03/03/25	pending revisions from the applicant
9	1805 South Boulevard	R2	Building Permit	Slab behind house	04/08/25	pending additional information from the applicant
9	610 Callan Avenue	R3	Building Permit	Replace front porch and rear deck	04/10/25	pending revisions from the applicant
9	1210 South Boulevard	R2	Building Permit	Garage	04/09/12	pending additional information from the applicant
9	1721 Seward Street	R2	Building Permit	Stoop and front walk	04/15/25	pending staff review

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases						
Ward	Property Address	Zoning	Type	Project Description	Received	Status
2	900 Clark Street	RP	Planned Development	New 27-story mixed-use building with ground floor retail and 383 dwelling units	01/28/25	pending additional information from the applicant
2	1631 Fowler Avenue	R2	Fence Variation	Fence in front yard, fence height in front yard and required sight triangle	04/01/25	determination after 05/06/25
3	1028 Chicago Avenue	C2	Sign Variation	Sign height for 2 wall signs, one on the north facade and one on the south facade (Oscar Isberian Rugs)	02/11/25	pending additional information from the applicant

5	2206 Maple Avenue	R4a	Major Variation	Major Variation for 30 dwelling units where 19 are permitted, 31 parking spaces where 49 are required, one short loading berth 25' in depth where 35' is required and covering 72% of the rear yard area where 40% is permitted in order to construct a new 5-story multi-family building	02/01/25	pending CC 04/28/25
6	2213 Asbury Avenue	R1	Minor Variation	Rear yard and street side yard setback to proposed addition and open parking pad	04/17/25	determination after 05/07/25
7	2515 Sherman Avenue	R1	Minor Variation	Building lot coverage and north interior side and east rear yard setbacks for proposed addition	01/19/25	pending additional information/revisions from the applicant
7	2213 Asbury Avenue	R1	Minor Variation	Rear yard setback to addition and street side yard setback to open parking pad	03/31/25	determination after 05/07/25
7	2149 Pioneer Road	R1	Minor Variation	Setback from interior side property lines to roof overhang	04/14/25	determination after 05/06/25
8	1905-1909 Howard Street	C1	Special Use Amendment	Amendment to existing Special Use approval for a Daycare Center - Child, A Step By Step Learning Academy, to permit an expansion of the daycare center	02/17/25	pending CC 04/28/25
9	816-18 Reba Place	R5	Minor Variation	Rear yard setback and setback to roof overhang in order to construct a 2nd story addition to create an ADU over existing 3-car detached garage	02/26/25	determination after 04/29/25



To: Luke Stowe, City Manager
From: David Wilson, HVAC Building Inspector
Subject: Weekly Field Inspection Report
Date: April, 24 2025

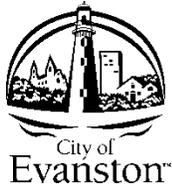
Enclosed is the weekly summary report of field inspections for construction projects under special monitoring. The report includes the ward, property address, type of construction, inspector notes, and date received.

Please contact me at [davidwilson@cityofevanston.org](mailto: davidwilson@cityofevanston.org) if you have any questions or need additional information.

Weekly Field Inspection Report

Friday, April 25, 2025

Ward	Property Address	Construction Type	Inspector Notes	Received
*	*	*	*	*
4	1012 Church Street Northlight Theater	Assembly	No changes. Saw cuts to the existing foundations continue at north and west section of property. The alleyway has been closed with offsite parking provided for residents.	4/24/2025
*	*	*	*	*
*	Truck Route	*	No changes. Truck route continues to monitored for speed and debris.	4/24/2025
7	1501 Central Street	New Construction	No Changes. Concrete pour of second level continues. Street sweepers continue to address roadway dust and debris. All trucks continue to pass through truck washing station with manual washing of trucks and street. Construction fence is in place and in good condition.	4/24/2025
*	*	*	*	*
*	*	*	*	*



Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: April 25, 2025

Ward	Property Address	Business Name	Date Received	Current Status
4	719 Main St	Button Bakery	1/30/2025	Pending inspections
7	2545 Prairie	Burl	2/27/25	Pending Review and Permits
1	720 Clark St	Te' Amo	1/22/2025	Pending Building Permit
8	751 Howard St	Sabrosura Coffee Bar	1/09/2025	Pending Review & Inspections
1	1710 Sherman Ave	Tropical Smoothie Café	1/02/2025	Pending Permit Issuance
4	1549 Sherman Ave	Mr. Cachito	12/26/2024	Pending Building Permit
4	804 Davis St	Paris Baguette	10/30/2024	Permit Issued – Pending Inspections
8	1717 Howard St	Showkey African Cuisine	8/26/2024	Pending Permit Application
8	565 Howard St	T & E Productions	8/22/2024	Pending Permit Issuance
3	1310 ½ Chicago Ave	Peeled Juice Bar	5/9/2024	Pending Permit Issuance and plan review
7	1995 Campus Dr	NU Center East Lawn Redevelopment	4/5/2024	Building Permit Issued-Pending Inspections
5	1623 Simpson St	Free Flow Kitchen	3/21/2024	Inspections Complete – Opening Soon
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Health and fire Inspection scheduled
7	2012 Central	Outdoor Café–Boba Tea & sandwiches	3/23/25	Pending Plan Review
1	724 Clark	Pho Ever Ramen & Bubble Tea	3/28/25	Pending Inspections
1	817 Noyes	Fred's Bread	4/9/25	Pending Review
4	810 Grove	Ti'an Bistro	4/22/25	Pending Review
7	1921 Central	Tallgrass	4/17/25	Pending Review



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: April 25, 2025

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, and current status.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of April 25, 2025

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUORSALES	STATUS
2	The Hilton Garden Inn	1818 Maple Ave. Evanston, IL 60201	D	Hotel –Event Space, Small	11 am. — 2 am. (Mon- Wed); 11 am — 3 am (Thur -Sat); 10 am — 3 am (Sun)	Applicaton will be voted on at the Liquor Control Review Board on 5.2.25
7	Tallgrass	1921 Central St, Evanston, IL 60201	O	Tavern	11 a.m. — 2 a.m. (MonWed); 11 a.m. — 3 a.m. (ThursSun)	Applicaton will be voted on at the Liquor Control Review Board on 5.2.25



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING APRIL 25, 2025

RSVP Today for the 2025 NWMC Gala

Invitations have been sent for the NWMC Gala, scheduled for Wednesday, June 11, at the Chicago Marriott Northwest in *Hoffman Estates*. The Gala will celebrate the NWMC's 67th anniversary and the inauguration of the organization's FY2025-2026 officers. A reception will begin at 6:00 p.m. followed by dinner at 7:00 p.m. Please RSVP by Friday, May 30 to Marina Durso, mdurso@nwmc-cog.org or 847-296-9200, ext. 122. *Staff contacts: Mark Fowler, Larry Bury, Marina Durso*

Auction Recap – Thank You!

The first live NWMC Surplus Vehicle & Equipment Auction of 2025 was held on Tuesday at America's Auto Auction (America's AA) in Crestwood. Thank you to *Deerfield, Lincolnshire, Lincolnwood, Skokie, Tinley Park* and Wheaton for making the auction a success! All thirty-six units sold with preliminary sales figures of \$115,750.

Upcoming live NWMC Auctions are scheduled for July 22 and October 21. America's AA also hosts online sales on par with other government surplus Internet auctions. For more information, please contact staff or America's AA Sales Executive Manager Maria Cortez, maria.cortez@americasautoauction.com, 708-389-4488 (office) or 708-676-1887 (mobile). *Staff contact: Ellen Dayan*

Region's Councils of Government to Host 2025 Newly Elected Officials Workshop

On Saturday, June 14, the Northwest Municipal Conference, DuPage Mayors and Managers Conference, McHenry County Council of Governments, Metro West Council of Government, South Suburban Mayors and Managers Association, and Southwest Conference of Mayors are hosting the 2025 Newly Elected Officials Workshop. The workshop will provide practical tools, expert insights, and peer guidance to support newly elected municipal officials as they transition into office. Please note that current elected officials are also welcome to attend.

The workshop will be held from 8:00 a.m. to 2:00 p.m. at the DoubleTree by Hilton in Lisle. The cost to attend is \$25 per person, which includes a breakfast buffet, boxed lunch and workshop materials. The workshop agenda will be shared as details are finalized. For more information and to register, please visit the [2025 Newly Elected Officials Workshop](#) registration site. *Staff contacts: Mark Fowler, Larry Bury*

Mark Your Calendars for the July 31 SPC Supplier Showcase

The 2025 Suburban Purchasing Cooperative (SPC) Supplier Showcase will be held on Thursday July 31 from 10:00 a.m. to 1:00 p.m. at Oakton College, 1600 E. Golf Road in *Des Plaines*. The Showcase will be held in the Footlik Theater and PAC Lobby with parking available in Lot A. We are pleased to announce that Sourcewell has again agreed to partner with the SPC for the Showcase and we are finalizing details with them for a new Lunch & Learn presentation that should be of interest to all attendees. Stay tuned!

The SPC Supplier Showcase presents a unique opportunity for local government officials from the SPC's participating councils of government and others to meet one-on-one with SPC suppliers at one time. NWMC, DMMC, SSMMA and WCGL members and staff will be onsite to learn about the products, services and solutions offered by the SPC to help you better serve your communities.

Invitations and additional information will be sent to NWMC Managers/Assistant Managers, Finance Directors, IT Directors, Public Works Directors, Purchasing Directors, Fire Chiefs and Police Chiefs. For additional information, please contact NWMC Purchasing Director Ellen Dayan, 847-296-9203 or edayan@nwmc-cog.org. *Staff contact: Ellen Dayan*

SPC Ford Vehicle Ordering Cut-Off Date Coming Soon

As a reminder, the SPC has been notified by Currie Motors that the 2025 Ford Utility Interceptor (Contract #204) factory

order cutoff date is June 13, 2025. Please note that the Ford Escape Hybrids (Contract #206) are sold out for model year 2025 as commodity shortages continue. With the current uncertainties in the global supply chain, this could be a harbinger of production issues for all vehicles for the coming year. For questions or additional information, please contact staff or Currie Motors Municipal Sales Manager Tom Sullivan, tsullivan@curriemotors.com or 815-412-3227. *Staff contact: Ellen Dayan*

Learn How to Prioritize Vision Zero Efforts

On Wednesday, April 30 at noon, the Vision Zero Network will host a training webinar entitled “Prioritizing Vision Zero Efforts for Greatest Impact.” Attendees will learn about the tools communities use to identify dangerous streets and how implementing demographic, health data and community input can further narrow in on priority corridors. For more information and to register, please visit the [Vision Zero website](#). *Staff contacts: Eric Czarnota, Brian Larson*

Local Infrastructure Hub to Host Transportation Webinars Next Week

The US Conference of Mayors Local Infrastructure Hub, in partnership with Bloomberg Philanthropies, will host two webinars next week on the Safe Streets for All (SS4A) grant program and infrastructure resiliency after cancellation of the federal Building Resilient Infrastructure and Communities (BRIC) program. The SS4A webinar will be held on Tuesday, April 29 at 1:00 p.m. (register [here](#)) and will feature guidance from policy experts to ensure a strong application in advance of the June 26 deadline.

The post-BRIC webinar entitled “Tech and Innovation for Urban Resilience: Filling the Gaps” will be held on Wednesday, April 30 at 1:00 p.m. (register [here](#)). Experts, entrepreneurs, and civic leaders will share planning tools to assist cities in implementing efficient infrastructure protection strategies. *Staff contacts: Eric Czarnota, Brian Larson*

Reminder: IDNR Opens Bicycle Path Grant Applications

The Illinois Department of Natural Resources (IDNR) Illinois Bicycle Path Grant Program is now open for applications. Grants can assist communities in acquiring and developing land for bicycle paths, including land acquisition, easements or leases, trail construction, path renovation, and support facilities. Grants of up to \$200,000 are available and require a 50% project cost match. The deadline to apply is Friday, May 9 at 5:00 p.m. To learn more, including how to apply, please visit the [Illinois Bicycle Path Grant Program website](#). *Staff contacts: Eric Czarnota, Brian Larson*

Have Unused Rebuild Illinois Funds? They’re Still Accessible!

The Illinois Department of Transportation (IDOT) has notified communities that were awarded Rebuild Illinois (RBI) funds that they can retroactively apply them to projects and substitute out utilized motor fuel taxes (MFT) as far back as 2019. IDOT requires a community seeking to utilize this mechanism to adopt a resolution by Tuesday, July 1. For further guidance, please contact staff or see [IDOT Circular Letter 2020-16](#). *Staff contacts: Eric Czarnota, Brian Larson*

Last Call to Take the MWRD Watershed Planning Council Member Survey

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) is seeking feedback from members of the North Branch Chicago River and Poplar Creek/Upper Salt Creek Watershed Planning Councils to improve future meetings and better understand the programming needs of the watersheds. Members are encouraged to complete a 5-minute [survey](#) by Wednesday, April 30 to help assess meeting attendance, evaluate effectiveness and identify areas for improvement. For questions or additional suggestions, please contact Eric Czarnota, eczarnota@nwmc-cog.org. *Staff contact: Eric Czarnota*

Newsy Items of the Week

Daily Herald: [Barrington breaks ground on long-awaited Route 14 underpass](#)

Crain’s Chicago Business: [Transit agencies launch ad blitz asking riders for backup in Springfield](#)

Daily Herald: [Should Cook County dissolve its four suburban mosquito abatement districts?](#)

Daily Herald: [The Tri-State, Route 53, the Kennedy, oh my — What to expect on this year’s road construction menu](#)

Chicago Magazine: [Doors Closing](#)

Meetings and Events

NWMC Managers Committee will meet on Friday, May 2 at 8:30 a.m. at the *Mount Prospect Village Hall*.

NWMC Executive Board will meet on Wednesday, May 7 at 8:30 a.m. via videoconference.

NWMC Local Government Communicators Committee will meet on Wednesday, May 14 at 11:00 a.m. at the *Deerfield Village Hall* and via videoconference.

NWMC Board of Directors will meet on Wednesday, May 14 at 6:00 p.m. at the NWMC office and via videoconference.

NWMC Staff

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Chris Staron	Policy Analyst	cstaron@nwmc-cog.org

Phone: 847-296-9200 www.nwmc-cog.org